

A STRONGER PLACE FOR **COMMUNITY**

FREQUENTLY ASKED QUESTIONS ANNUAL GENERAL MEETING (AGM)

WHAT IS THE ANNUAL GENERAL MEETING?

The Annual General Meeting is a members' opportunity to learn about the work that CHF BC has been doing in the last year to support housing co-ops and their communities and advocate for the co-op model as one solution of permanent housing affordability using community owned assets. Governance is the cornerstone of sound management of housing co-ops and members will elect new directors to the board to shape the direction of the co-op housing movement in BC.

WHEN WILL THE AGM TAKE PLACE? WHERE IS IT LOCATED?

The AGM will take place Sunday, November 17, 2024, at Sheraton Vancouver Wall Centre or online via Zoom (hybrid). Meeting attendees may attend in person or remotely. Sign-in for in-person attendees starts at 9:00 a.m., with lunch starting at 12:00 p.m. Online participants can start joining at 9:00 a.m. Here is the Zoom link for those attending online:

Zoom Link:

https://us02web.zoom.us/j/85312999683?pwd=aW10TCszY1VhLytXTEJMdHFMbHFmQT09 Meeting ID: 853 1299 9683 Passcode: 178651

WHAT IS A HYBRID MEETING?

A combination of in-person attendees with live broadcasting for those attending the meeting virtually.

IF I AM ATTENDING THE MEETING IN PERSON, CAN I ALSO JOIN THE ONLINE ZOOM MEETING ON MY DEVICE TO CHAT WITH ONLINE PARTICIPANTS?

Yes, the meeting ID and passcode is provided to you at the registration desk. Both venues have free WIFI Internet access to facilitate this. To ensure there is no echoing or background noise, we ask that you <u>always stay muted</u> and turn the volume on your device off/all the way down so the mics in the room do not pick up any sound.

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HOW DO I VOTE DURING THE AGM?

If you are the delegate for your co-op, you can vote on motions during the meeting. For in-person delegates, you will be given a voting card upon sign-in at the registration desk. You can raise your voting card to move or second a motion during the meeting.

For online delegates, you will be renamed upon entry into Zoom to indicate you are a voting delegate. You can raise your Zoom hand to move or second a motion during the meeting.

HOW DO I ASK QUESTIONS OR MAKE COMMENTS DURING THE MEETING?

For in-person attendees, you can raise your hand or voting card, and after your table number is called, you can use the microphones set up in the room or wait for a microphone to be brought to your table. Delegates may speak during the business meeting by raising their voting card and speaking their name and the name of their co-op. Observers and guests can request permission to speak by addressing the meeting chairperson.

For online attendees, you can enter your questions/comments in the Chatbox, and one of our staff will respond or read it into the meeting. You can also raise your Zoom hand, and staff can unmute you so you can speak into the meeting.

IF I CAN'T ATTEND, CAN I TRANSFER MY REGISTRATION?

Registrations may be transferred to another member in your co-op housing and requests for transfers of registration fees must be made in writing to email: <u>dvankuyk@chf.bc.ca</u>.

WHO SHOULD I CONTACT IF I HAVE ANY QUESTIONS OR PROBLEMS?

Our staff are present online or in person. Please address your concerns with them during the event or email agm2024@chf.bc.ca.

HOW CAN I PROVIDE FEEDBACK ON THE AGM?

To help us improve the planning and quality of our meetings, please scan the survey link located at the back your name tag.

For the health and safety of everyone, we ask that you stay home if you are sick or feeling unwell and consider joining us online if you feel well enough to do so.